How students can submit a video in **Assignments**
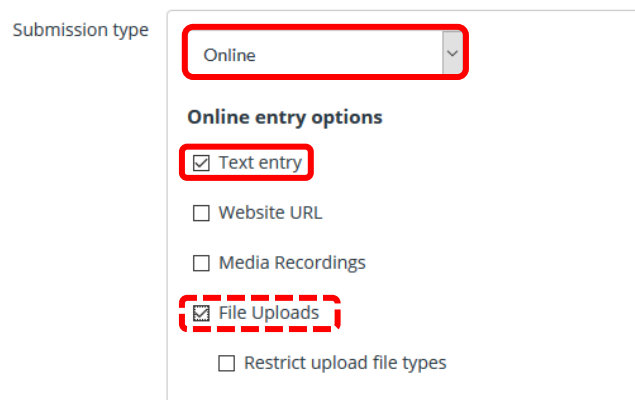## (teachers' guide)

If your students have to hand in a video file, we recommend that you use possibility to embed videos in a text field in **Assignments** so that all teachers can see the videos online and they don't need to download the videos. It is also possible for students to submit one or more files in the same assignment.

Setting up the assignment

Assignment options
In this method, as a teacher, you must create an assignment and name it.

- In the options, select Submission type **online**.
- Mark **Text entry** as the submission form.
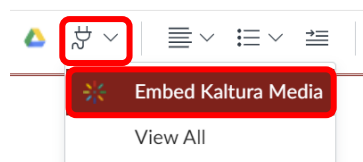

- If a text file has to be submitted in the same assignment, **File Uploads** must also be selected.

In the assignment description you can embed a video tutorial for the students. ([You can see the toturial here](#))

- In the description, click the plug icon in the editor and click on 'Embed Kaltura Media'. If you don't see it, click "View all".

- Click the tab **Shared Repositories**,
- Find the video *'How to submit a video assignment in Absalon'*.
- Click the arrow to the right of 'Select' and select 'Large'.

The video tutorial is now included in the assignment description. If a text file has to be submitted in the same assignment, it is important to add the text:
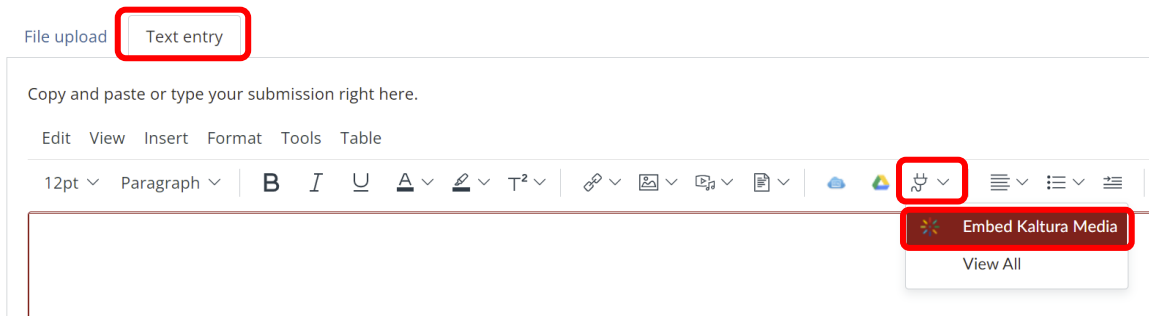
REMEMBER to submit the video file first (see the video). Then select "New attempt" and submit your report. Teachers will be able to see both.

> Explanation: if you want to use Speedgrader to make annotations in the report, the STUDENT MUST SUBMIT THE VIDEO FIRST, THEN THE TEXT FILE, as students can only see annotations in the latest submission's file(s).

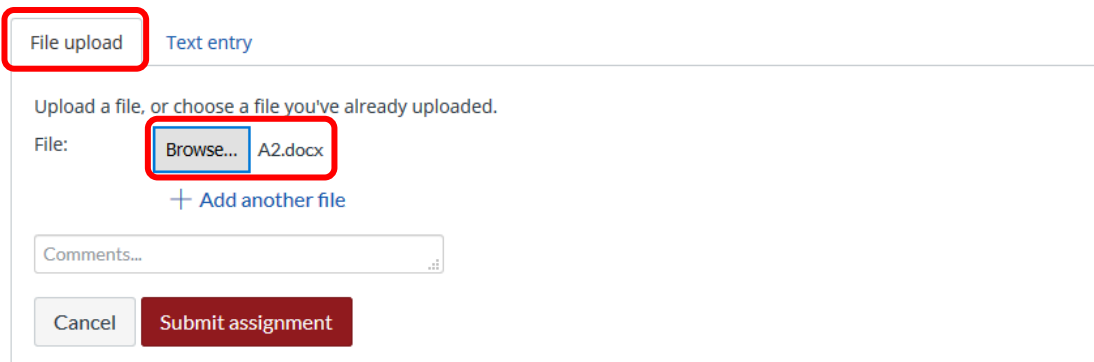You can then fill in the rest of the assignment options and then save and publish the assignment.

Students handing in

The student must submit a video by first selecting Text entry and then inserting the video via 'Embed Kaltura Media', as shown in the corresponding video tutorial (see above).

Note that if it is a group assignment, the video will appear under Grades for all group members after the submission.

Students can't submit a "Text entry" and "File upload" at the same time. If the student is required to submit a written report along with the video, the student must submit the report <u>after</u> submitting the video by clicking on 'New attempt' and then upload the report as seen in the tutorial:

How to use Speedgrader
As a teacher, you will be able to see both the video and the report in Speedgrader.

- Open the assignment and find the link to *Speedgrader* to the right of or below the assignment.
- By default you will see the last submitted file and if you want to use the annotation options, it must be the text file. By clicking the down arrow at the time of submission, you can select the previously submission, the video file:

Submission to view:

16. sep kl. 12.45	▼
16. sep kl. 12.43	
16. sep kl. 12.45	

- When reviewing the video, you can write in Speedgrader's comment box. The student will be able to see this feedback. Remember to click *Submit* when you have written a comment.
- All comments on the last uploaded text file as well as annotations will also be visible to the students.

Here you can see a short demo of using Speedgrader

Final remarks
The advantage of this method is that
- download is not needed
- all files are in the same assignment
- all teachers can see and comment in Speedgrader
- for group submission, the video will appear under **Grades** for all members of the student group.

If the video is submitted after the text file, the student will not be able to see annotations, but will only receive the comments. However, the student can re-submit the text file before the deadline so it will be the last submitted file, but it will then be there twice**.**